Subject Course 1: Civil Servants in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context

About the course

subject	International Public Administration and Politics / Politik / Politik og forvaltning
activitytype	master course
Teaching language	English
Detailed description of content	The teaching consists primarily of lectures, with the ongoing involvement of the students in discussions and in the solution of smaller tasks. During the semester, the students must compile one compulsory written assignment. Students also take part in a full-day interdisciplinary workshop together with the semester's courses. Teaching consist of lectures combined with interactive discussions as well as guest lecturers e.g. from ministries with international experience and portfolios. Recommended academic knowledge:basic knowledge of public administration institutionalist theory, the European Union and transnational governance.
Expected work effort (ECTS-declaration)	Class teaching 30 hours Preparation for class including policy brief/ peer review/presentations/ exercises: 85 hours Reading: 75 hours (5 hours per double session) Examination: 80 hours (incl. for repetition, policy brief, and oral exam) Total 270 hours (1 ECTS equals 27 hours)
Course material and Reading list	The course literature is based on academic articles, books chapters and policy/legal documents for each lecture that you will find through the library or – if not available there - on moodle.
Evaluation- and feedback forms	Midterm policy brief exam Pass/fail conditional for the final exam Individual oral exam based on an assignment (policy brief)
Responsible for the activity	Sevasti Chatzopoulou (seva@ruc.dk)
ECTS	10
Learning outcomes and assessment criteria	• Theoretical and empirical research-based knowledge at the highest international level on the position and role of the official in modern public administration and how both location and role are challenged in a context where policy problems and their solutions challenge common boundary perceptions between management levels, sectors and competence areas. • Research-based knowledge at the highest international level on how the location and role of the official is alternating between and influenced by different levels of government, by different policy processes, by changing global conditions and by multi-level decision-making processes. • Knowledge of how key actors can raise awareness and pursue their policy objectives in an intercultural context. • Knowledge of techniques and methods of communication and awareness-raising in an intercultural context. • Analyse the location and role of the official relative to different levels of governance, types of governance and stages of the policy process. • Analyse and act on the challenges modern public administration faces related to research questions and solutions across levels of government, national, sector, and competence area boundaries. • Manage a temporally delineated professional situation and be able to prioritise and structure time and materials. • Give and receive feedback on own and others' professional product. • Communicate professional knowledge in an easily accessible way both orally and in writing.
Overall content	The course consists of two sub-elements with a shared examination. Sub-element 1 focuses on the position and role of the official at a time when public research questions and their solutions challenge common boundaries between countries, levels of government, sectors and competence areas. The course looks at the role of the official in public administration and what it means to work in a politically controlled organisation. Discussions will included what it means for these variables that

	management is done (1) at different levels of government (local, national, regional, European, International), (2) under different political systems, and (3) in times characterised by globalisation and decision-making processes involving multiple levels. Sub-element 2 focuses on theoretical and practical aspects of awareness-raising and communication in an intercultural context. There will be a review of methods and techniques which can be used, both by individuals and by collective actors. The importance of the different institutional structures and decision-making patterns of cross-border working organisations for awareness-raising and effective communication will also be discussed. There will be an emphasis on the teaching addressing both written and verbal mediation.
Prerequisites for participation in the exam	In order to qualify for examination, students must submit one written task (a policy brief) during the semester on the basis of a question relevant to the theme of the course. The assignment is prepared individually and must not exceed 9,600 characters in length, including spaces. The size specifications include the title page, table of contents, bibliography, figures, and other illustrations, but exclude any appendices. Assignments that do not comply with these minimum/maximum requirements will not be graded, and one exam attempt will have been used. The dates of distribution and submission of the assignment will be on kursus.ruc.dk before the start of the course. The students will have one week to complete the assignment. Students whose assignment is not approved must submit a new assignment, which must not exceed 9,600 characters in length, including spaces. The size specifications include the title page, table of contents, bibliography, figures, and other illustrations, but exclude any appendices.. Assignments that do not comply with these minimum/maximum requirements will not be graded, and one exam attempt will have been used. Must be approved by the lecturer.
Teaching and working methods	The teaching consists primarily of lectures with the continuous involvement of the students in discussions and in the resolution of minor tasks. During the semester, the students must prepare two obligatory written assignments. In addition, a full-day interdisciplinary workshop is included with the other two courses of the semester.
Type of activity	Mandatory course
Form of examination (p2)	Individual oral exam based on an assignment. The exam is conducted as a dialogue. There may be posed questions in any part of the curriculum. The character limit of the written product is maximum 9,600 characters, including spaces. The character limits include the cover, table of contents, bibliography, figures and other illustrations, but exclude any appendices. Time allowed for exam including time used for assessment: 30 minutes. The assessment is an overall assessment of the written product(s) and the subsequent oral examination. Permitted support and preparation materials for the oral exam: Outline on maximum one A4 size-page. Assessment: 7-point grading scale. Moderation: Internal co-assessor.
Form of Re-examination (p2)	Samme som ordinær eksamen
Exam code(s)	Exam code(s) : U25738

Course days:

Hold: 1

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	08-09-2021 10:15 til 08-09-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Sevasti Chatzopoulou (seva@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	15-09-2021 10:15 til 15-09-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Kennet Lynggaard (kennetl@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	22-09-2021 10:15 til 22-09-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Sevasti Chatzopoulou (seva@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	29-09-2021 10:15 til 29-09-2021 12:00
location	07.2-008 - undervisningslokale (120)
Teacher	Peter Triantafillou (triant@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	06-10-2021 10:15 til 06-10-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Jacob Torfing (jtor@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	13-10-2021 10:15 til 13-10-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Kennet Lynggaard (kennetl@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	20-10-2021 10:15 til 20-10-2021 12:00
forberedelsesnorm	ikke valgt
forberedelsesnorm D-VIP	ikke valgt
location	05.1-032 - teorirum 05.1 (65)
Teacher	Kennet Lynggaard (kennetl@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context - Policy brief (IPAP)

time	21-10-2021 10:00 til 28-10-2021 10:00
forberedelsesnorm	ikke valgt
forberedelsesnorm D-VIP	ikke valgt

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	27-10-2021 10:15 til 27-10-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Thomas Paster (paster@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	03-11-2021 10:15 til 03-11-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Kennet Lynggaard (kennetl@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	10-11-2021 10:15 til 10-11-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Sevasti Chatzopoulou (seva@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	17-11-2021 10:15 til 17-11-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Sevasti Chatzopoulou (seva@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context - Policy brief, resubmission (IPAP)

time	19-11-2021 10:00 til 19-11-2021 10:00
forberedelsesnorm	ikke valgt
forberedelsesnorm D-VIP	ikke valgt

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	01-12-2021 10:15 til 01-12-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Sevasti Chatzopoulou (seva@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	08-12-2021 10:15 til 08-12-2021 12:00
location	04.2-025 - teorirum (40)
Teacher	Thomas Paster (paster@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context (IPAP)

time	15-12-2021 10:15 til 15-12-2021 12:00

location	04.2-025 - teorirum (40)
Teacher	Kennet Lynggaard (kennetl@ruc.dk)

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context - Hand-in, exam (IPAP)

time	03-01-2022 10:00 til 03-01-2022 10:00
forberedelsesnorm	ikke valgt
forberedelsesnorm D-VIP	ikke valgt

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context - Oral exam (IPAP)

time	10-01-2022 08:15 til 12-01-2022 18:00
forberedelsesnorm	ikke valgt
forberedelsesnorm D-VIP	ikke valgt

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context - Hand-in, reexam (IPAP)

time	08-02-2022 10:00 til 08-02-2022 10:00
forberedelsesnorm	ikke valgt
forberedelsesnorm D-VIP	ikke valgt

Civil Servant in International Public Administration and Politics with methods and skills course on Communication in an Intercultural Context - Oral reexam (IPAP)

time	15-02-2022 08:15 til 15-02-2022 18:00
forberedelsesnorm	ikke valgt
forberedelsesnorm D-VIP	ikke valgt

IPAP Workshop

time	16-03-2022 12:45 til 16-03-2022 16:30
forberedelsesnorm	ikke valgt
forberedelsesnorm D-VIP	ikke valgt

location	05.2-032 - teorirum (65)
Teacher	Sevasti Chatzopoulou (seva@ruc.dk) Camilla Jensen (camje@ruc.dk) Kerstin Carlson (carlson@ruc.dk)